

**ANDREWS TOWN COUNCIL MINUTES  
OF A PUBLIC MEETING HELD AUGUST 22, 2022**

A public meeting of the Town Council of the Town of Andrews, Indiana convened on August 22, 2022, at 6:00 p.m. at the Andrews Town Hall in accordance with applicable law and pursuant to appropriate notice.

**ROLL CALL**

Council Members John Harshbarger, Laura Dillon, and Roger Newsome, Jr. were in attendance. Clerk-Treasurer Laury Powell declared a quorum was present and the meeting would continue.

**APPROVAL OF COUNCIL MINUTES**

Laura Dillon made a motion to approve council minutes for a regular session held August 8, 2022. Roger Newsome, Jr. seconded the motion. Motion passed unanimously.

**OLD BUSINESS**

Unsafe Order of Enforcement, 133 S Jackson St: Sarah Brunner, Huntington DCD, reported to Council that progress is seen and that the garage is now down although debris remains in the yard. Property owner Kylee Sands said this debris will be removed soon and the yard will be seeded. Council agreed to extend the OE another 30 days and asked all parties to be present at the September 26<sup>th</sup> meeting for another update.

FEMA Buyout Project: Demolition Bids for 218 W McKeever Street were presented to Council. John Harshbarger opened and read the bids aloud as follows.

- TW Excavating – \$10,000.00
- Zahm Excavating – \$10,820.00
- Amor Excavating – \$10,230.00

Bids were taken under advisement for further review. There was a short discussion on what the Town expects to see with grading and seeding of the cleared lots. Council then said all bids were responsive and advised the winning bid was received from TW Excavating for \$10,000.00. Laura Dillon motioned to accept the TW Excavating bid and Roger Newsome seconded her motion. Motion carried 3-0. Powell will contact Kim Hostetler, Huntington DCD, with news on the winning bidder. Clerk-Treasurer Powell also reported that the attorney is preparing offer-to-purchase documents for 237 and 498 W McKeever St.

**ERIC WOODMANSEE, AME CONSULTING**

2021 Sidewalk Project: Eric reported that he and C-T Powell have sent all relevant information to Attorney Tim Claxton regarding this project and the deteriorating concrete surface in areas poured last November. He is still waiting for Claxton's response on how best to resolve the situation. There has been no correspondence from Bolinger Concrete.

CCMG 2020-1 E McKeever Storm Water Project: The As-built surveyor is still reviewing data on the risers according to Woodmansee. Woodmansee said his opinion is that invert to invert seems close to design however the underground structures are not to grade. He said Colin Bullock needs to utilize the sewer camera to notate line and grade measurements on images from within this section of the storm sewer. It's imperative that the sewer camera is used to document poor workmanship showing DC Construction didn't build the storm water infrastructure according to Woodmansee's design. There has been no correspondence from DC Construction.

Water Loss Audit: A reminder that the Water Loss Audit is due September 6, not August 31 as previously stated. Once Brian Cochran has completed the audit it should be forwarded to AME Consulting's Paul Vincent for validation before submitting to the State. Colin Bullock will check with Cochran but believes the audit has been submitted.



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There has been no further information from SRF regarding the Waterworks Project application for grant money. The lack of state funding has again delayed the Town's attempt to supply residents with clean drinking water from a safe, contaminant free aquifer. Council plans to apply next round in early 2023.

**NEW BUSINESS**

Living Waters Community MHP (formerly Antioch MHP): Lee Hampton and Jackie Irwin, 252 W Terrel St, were present to discuss the condition of a mobile home brought into the trailer park recently. The exterior is as bad as the trailers the Town had removed in 2019. Much discussion ensued over State, County, and Town Codes pertaining to mobile homes. Unsure of what other options are available to the Town besides the Minimum Housing Code and Building Code Ordinances, Council asked Powell to check with Attorney Halverstadt for answers and to have him write a letter to the mobile home park owner concerning the unacceptable trailer. Council also said Town Marshal Bullock should monitor the situation at Living Waters Community MHP and write a violation notice, working in conjunction with the Huntington County DCD and Health Department as needed.

**DEPARTMENT REPORTS**

Police Department: Marshal Austin Bullock spoke early in the meeting and then departed due to another meeting. He said Austin Johnson, a part-time officer for Andrews, is the new Dare Office at Andrews Elementary. Bullock also discussed new vehicle bids with Council, comparing Chevy Tahoe and Ford Explorer models and pricing, as well as his vehicle budget line for this year and next. He is in a bid group with Fort Wayne City, Markle and Warren to obtain the best price and he plans to use existing equipment by transferring over to the new vehicle wherever possible. Council unanimously granted Bullock permission to move forward with the purchase.

Fire Department: Dean Young said plans are coming together for the October Public Safety Day.

Utility Department: Superintendent Colin Bullock said trees are being trimmed back for the school buses. A galvanized water line belonging to the Town has been repaired on North Main St. Also, Bullock is waiting to meet with a service technician to assist with setting up the sewer camera software and provide instructions so he can take laser measurement pictures in the area where DC Construction worked.

Clerk-Treasurer: Laury Powell reported that she is ready for the DLGF budget meeting on Wednesday. She also said last week she received the 2<sup>nd</sup> tranche of ARPA money in the amount of \$128,837.52. Her question to Council was whether they wished to do an additional appropriation now to the 2022 Budget with this money or wait until January of 2023. Since the Waterworks Project is on hold without funding from SRF this year, Council tabled the additional appropriation for now since the money may not be needed for water improvements until 2023.

**CLAIMS**

Laura Dillon made a motion to approve the claims, which was seconded by Roger Newsome, Jr. Motion carried 3-0.

**OTHER BUSINESS**

Cathy Johnson, 215 S Main St, relayed her concerns with a few issues noticed around town including vehicles parked on and trash totes left out on sidewalks impeding pedestrian traffic, discarded carpet and trash bags laying in front yards, and several vehicles without license plates that appear to be inoperable.

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Colin Bullock said he was informed that morning of the carpet roll and plans to remove it tomorrow with the backhoe since it is soaked with rain. Deputy Marshal Young said he will speak to residents and inform them of town codes prohibiting parking on sidewalks and stating trash totes are to be removed from the curb and sidewalks after they have been emptied.


Roger Newsome, Jr made a motion to adjourn the meeting at 7:15 p.m., which was seconded by Laura Dillon.

Approved this 12<sup>th</sup> day of September 2022.

APPROVED BY  as  
JOHN HARSHBARGER COUNCIL PRESIDENT

APPROVED BY  as  
LAURA A DILLON COUNCIL MEMBER

APPROVED BY  as  
ROGER NEWSOME, JR. COUNCIL MEMBER

ATTEST BY  as  
LAURY L POWELL CLERK-TREASURER