

**ANDREWS TOWN COUNCIL MINUTES
OF A PUBLIC MEETING HELD JULY 25, 2022**

A public meeting of the Town Council of the Town of Andrews, Indiana convened on July 25, 2022, at 6:00 p.m. at the Andrews Town Hall in accordance with applicable law and pursuant to appropriate notice.

ROLL CALL

Council Members John Harshbarger, Laura Dillon, and Roger Newsome, Jr. were in attendance. Clerk-Treasurer Laury Powell declared a quorum was present and the meeting would continue.

APPROVAL OF COUNCIL MINUTES

Laura Dillon made a motion to approve council minutes for a regular session held July 11, 2022. Roger Newsome, Jr. seconded the motion. Motion passed unanimously.

OLD BUSINESS

FEMA Buyout: C-T Powell reported that the Johnson property at 218 W McKeever was acquired on July 20th. Kim Hostetler has since advertised for demolition bids which will be awarded at the August 22nd council meeting. Also, Powell received \$82,403.71 in reimbursement money today for the first two properties purchased allowing the Town to move forward with the FEMA Buyout Project.

2021 Sidewalk Improvement Project: There is now a conflict of interest for the Town's Legal Counsel to continue discussion AME's Eric Woodmansee on this matter. Attorney Halverstadt offered to connect the Town with Attorney Tim Claxton at Burt Blee in Fort Wayne, IN. Laura Dillon motioned to move forward with Attorney Claxton on the sidewalk issue. Roger Newsome seconded the motion. Motion carried 3-0.

ADA Title VI: A Professional Services Agreement was proposed to Council for AME Consulting to complete all ADA and Title VI documents. Eric Woodmansee said these documents are required now to be eligible for INDOT funding in the future and would be complete within twelve weeks for a cost of \$12,500.00. After discussion, Dillon motioned to accept AME Consulting's PSA to do the ADA Title VI Plan Documents. Newsome seconded the motion. Motion carried 3-0.

CCMG 2020-1: Woodmansee reported the As-Built Survey is now complete, and it shows Phase 2 of the E McKeever Street Storm Water Project was not built to grade looking at angles and elevations. The entire length of the project is affected. A couple of notations are under review for clarity with the final document due in a week.

Waterworks Project: Woodmansee said he was informed that to apply for second round OCRA grant money, the Town must do the entire URA process again. The 2021 documents are over six months old and considered expired. Deadlines to coordinate a second round OCRA application with the current SRF application are tight and would need to begin soon. Woodmansee next distributed a PSA for Council's consideration to have AME Consulting do the final engineering design on the waterworks project. This report will become necessary soon. The final design may take 60-90 days to complete. Council tabled the final design PSA until they hear what SRF decides to do with the Town's application.

Eric Woodmansee reminded Council and Colin Bullock that the Water Loss Audit is due August 31, and that AME Consulting can serve as the Certified Validator if needed. Council told Bullock to have Water Operator Brian Cochran complete the audit, have AME certify it, and submit before the deadline.

Dan and Dee Kochensparger, 150 N Market St, updated Council on progress being made for the Order of Enforcement on their property. They reported the old shed is down in the backyard and the privacy fence is now reinforced. They are gathering supplies to fix up the garage next.

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NEW BUSINESS

Dobson, 310 Monroe St: Charles Dobson contacted John Harshbarger asking the Town's permission to build a home from an old grain bin on this property. After much discussion, Council unanimously agreed to deny this request. John will speak with Charles on the matter.

DEPARTMENT REPORTS

Police Department: Marshal Austin Bullock was out of town for training.

Fire Department: Dean Young said the fire department is training at 255 W Jefferson prior to its demolition by Wuensch Excavating. AVFD's Public Safety Day planned for October 1 has attracted much interest and has turned into a one-day festival with all the scheduled activities. At Young's request, the Town Council agreed to assist with expenses and donate \$1,000.00 towards the event's band and car show awards.

Utility Department: Superintendent Colin Bullock said the paving was done today where street cuts were made for recent water line repairs. The new basketball goal should be up at the park later this week. Finally, a septic line problem has been identified at Clifton and Monroe Streets. Locates have been called in.

Clerk-Treasurer: Laury Powell presented a request letter to Council asking permission to write off a \$5 bank service fee from wastewater. A letter from First Federal Savings Bank was also presented which absolved the Town and its utility customer from any responsibility or fault with the situation. The issue lies between PNC Bank and their ACH Processor. Discussion ensued and it was realized the \$5 fee would not be recoverable, so Council unanimously agreed with Powell's request. She next updated Council on her work with American Legal Publishing on the S-5 Supplement, and Culp CPA on the bank reconciliations. She is also doing an insurance audit for the fire department's workman comp. Powell then said Dave Mettler informed her the Town would save approximately \$312 a year to reduce the insurance to PLPD on the 1996 International Pumper. The fire truck is out of service, in storage, and listed for sale online. Council agreed to reduce the coverage to PLPD and asked Powell to have Mettler make the change.

CLAIMS

After John Harshbarger's inquiry, discussion ensued on a Suburban Propane invoice for bulk tank rent in the amount of \$48.00 which was included in the Water APV Register. The tank is located at the water plant and holds propane to heat the building. Until Colin Bullock can verify ownership of the tank, Council instructed Powell to remove it from the Register and not pay the invoice. Laura Dillon made a motion to approve the claims as amended, which was seconded by Roger Newsome, Jr. Motion carried 3-0.

OTHER BUSINESS

Revisiting Eric Woodmansee's prior discussion on the SRF application for the Waterworks Project, and possibly applying for second round OCRA grant money to accompany it, Council felt there should be an executive or special meeting called to discuss the details with Steve Brock, Mike Kleinpeter, AME Consulting, and Attorney Mike Hartburg if available. All parties agreed to a Zoom meeting for Thursday, July 28, at 10:00 a.m. C-T Powell was asked to check with Attorney Hartburg on whether this topic qualifies for an executive session or not and then make appropriate and timely notice to the public.

Roger Newsome asked Colin Bullock to check into a low water pressure issue at the Cormany residence, 160 N Leedy Lane, and report back to Council with his findings.


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Roger Newsome, Jr. made a motion to adjourn the meeting at 7:13 p.m., which was seconded by Laura Dillon.

Approved this 8th day of August 2022.

APPROVED BY  as
JOHN HARSHBARGER COUNCIL PRESIDENT

APPROVED BY  as
LAURA A DILLON COUNCIL MEMBER

APPROVED BY  as
ROGER NEWSOME, JR. COUNCIL MEMBER

ATTEST BY  as
LAURY L POWELL CLERK-TREASURER