

**ANDREWS TOWN COUNCIL MINUTES
OF A PUBLIC MEETING HELD AUGUST 9, 2021**

A public meeting of the Town Council of the Town of Andrews, Indiana convened on August 9, 2021, at 6:00 p.m. at the Andrews Town Hall in accordance with applicable law and pursuant to appropriate notice.

ROLL CALL

Council Members John Harshbarger, Laura Dillon, and Roger Newsome, Jr. were in attendance. Clerk-Treasurer Laury Powell declared a quorum was present and the meeting would continue.

APPROVAL OF COUNCIL MINUTES

Laura Dillon made a motion to approve council minutes for a regular session held July 26, 2021. Roger Newsome, Jr. seconded the motion, and it passed unanimously.

OLD BUSINESS

Eric Woodmansee, AME Consulting: INDOT has approved the plans for the Sidewalk Improvement Project after making several changes which require a new price estimate from the contractor. Once the new cost is known, Woodmansee will meet with Council and involved business owners to discuss the required changes to the sidewalk edge construction, handicap ramps, and resulting price increase. An update to the CCMG 2020-1 Project was that DC Construction did not contact Eric last week to follow through with plans to video the sewer lines and inspect the areas of unsatisfactory work. Woodmansee updated the CCMG 2020-2 Project stating that Watson Excavating will be in town Wednesday to begin the roadway base work. Once complete, Gaunt & Son Asphalt will come in to do the milling and final surfacing of the prepped roadways to wrap up that project. Woodmansee next said the Preliminary Engineering Report, or water study update, will be ready for discussion with Council at the August 23rd meeting. The Town's new Comprehensive Plan is still in development and will soon require input from Council as to their ideas and vision for future growth in the community.

FEMA Buyout: Kim Hostetler said Attorney Adrian Halverstadt has the appraisals and is in the process of drawing up purchase and closing documents for the Newsome and Dobson properties. Clerk-Treasurer Powell has yet to receive a \$25,000.00 installment payment from the County for their share of the Buyout Project. She will contact the County Auditor to learn if the payment has been approved yet, or not.

75 S Main St: The new owner Elmira Castillo, of Fort Wayne, spoke of plans to rehab the building and her intentions for future use. There was much discussion on roof repair: the use of sheet metal material, flat roof versus pitched roof, or a combination of the two like what currently exists. DCD's Hostetler advised Castillo to contact the county's building inspector for advice. Council agreed with Hostetler and asked Castillo to return with updates on the building's repairs. The Order of Enforcement was extended to allow Castillo time to complete work on the roof.

NEW BUSINESS

Kim Hostetler, DCD, announced that she has 9 proposed ordinance amendments which were previously approved by the Andrews Plan Commission. Eight changes to the Town of Andrews Zoning Ordinance are: Ordinance 2021-13 – Amending Sections 901, 902, 903, and 904. Ordinance 2021-14 – Amending Section 201. Ordinance 2021-15 – Amending Section 604. Ordinance 2021-16 – Amending Section 1040. Ordinance 2021-17 – Amending Section 705 (Y, add #26). Ordinance 2021-18 – Amending Section 705 (I, 1). Ordinance 2021-19 – Amending Sections 912 and 913. Ordinance 2021-20 - Amending Sections 912, 913, and 914. One change to the Town of Andrews Subdivision Control is: Ordinance 2021-21 - Amending Section 8.2 (A, 7, c). Hostetler added that verbiage was added to each

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ordinance to allow passage at the first meeting since a favorable recommendation was given by the Plan Commission. Council had no further questions for Hostetler on the changes. Laura Dillon made a motion to approve all 9 proposed ordinance changes as a group. Roger Newsome seconded the motion. Motion approved 3-0.

Council next discussed the anticipated receipt of ARPA money and plans for its use. They unanimously agreed that all ARPA funds received would go towards the water well/plant relocation project and any related water distribution improvements, as funds allow. Clerk-Treasurer Powell said that her application for the \$256,703.37 has been approved by the IFA and forwarded to the Auditor of the State for payment. The Town of Andrews will receive \$128,351.69 within the next 7-10 business days. Powell will contact Attorney Mike Hartburg to have the ARPA Plan resolution drawn up.

DEPARTMENT REPORTS

Police Department: Town Marshal Austin Bullock reported Friday is the deadline for a North Main St. resident to remove disabled vehicles from the yard. With a choice presented of daily fines or towing at the owner's expense should he not comply with town ordinance, Council told Bullock to have all disabled vehicles towed from town. Bullock also said his department continues to work speed patrols and that he is still waiting on the department's new radios.

Fire Department: Nobody was present to report.

Utility Superintendent: Colin Bullock reported he is still waiting on the State to sign off on the release of leftover wastewater SRF money. He also discussed Stantec email communications which state the water plant's roof project will not be done at this time because there are no available local contractors to do the work and would need time to extend the search out of state if necessary. This effectively puts on hold the planned cleaning of wells 2 and 3. Council was displeased with the news, and after discussion it was agreed Bullock should notify IDEM's Matt Prater of the recent development. Bullock also plans to begin mapping water and sewer lines, as well as meter pits, for future planning and capital assets accountability. Harshbarger inquired if the State has approved Bullock's right-of-way work permit to take down trees on North Main Street to which Colin replied they have not.

Clerk-Treasurer: Laury Powell informed Council that Alexandria Kresse, with OCRA, would be at the September 13th meeting to learn more about the town of Andrews and discuss programs available to help communities. She announced that IPEP now offers an Accidental Death and Dismemberment Coverage policy to all full and part-time employees at no charge to the Town or employees. Enrollment forms will be distributed soon. Powell read a letter from the Andrews Senior Apartments requesting a second leak adjustment for the year. A toilet ran non-stop for 4 days in April. Council approved the request and advised that management should repair plumbing issues and report to the Town in a timelier manner. The 2022 budget is nearly ready for advertising now that Powell has met with the DLGF. The public hearing and adoption dates will likely be September 13 and 27. Powell relayed that the Boyce Systems Key-Assets Program would cost \$3,470.00 for one day onsite installation, training, and one year software license and maintenance. Annual license renewal and maintenance thereafter would be \$650.00. Much work needs done in town gathering data from all departments, then updating the current spreadsheet, before this program would be useful. Powell will follow up with a Boyce representative and search for a firm that can help compile necessary data for state reporting.

CLAIMS

Laura Dillon made a motion to approve the claims as presented, which was seconded by Roger Newsome, Jr. Motion carried 3-0.

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OTHER BUSINESS

Kyle and Brenda Kitt appeared on behalf of Norma Kitt, 183 E McKeever St, to request a second leak adjustment for the year. After discussing the situation, Council approved the Kitt's request. Clerk-Treasurer Powell's office will process the adjustment and inform Brenda of the new amount due. Kyle Kitt expressed concern that the private sewer line to the house may have been crushed, a similar situation to the Nancy McCoart property east of Norma Kitt's home. Colin Bullock is unsure but plans to camera that line once new equipment, to be purchased with leftover wastewater SRF money, is received.


Deputy Marshal Dean Young inquired on the demolition status of the old barn near the town garage. Colin Bullock stated work had come to a standstill while they wait on CenterPoint (formerly Vectren) to remove the gas line and meter. Even though Bullock gave notice to the company a month ago, he would not be surprised if it takes another 4-6 weeks for CenterPoint to fulfill his request. Rick Wright will rewire electricity to the gasoline equipment soon.

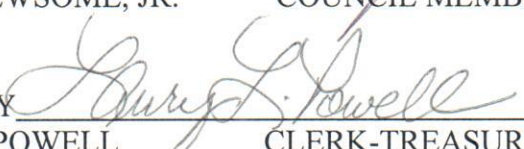
Laura Dillon made a motion to adjourn the meeting at 7:10 p.m., which was seconded by Roger Newsome, Jr. Motion carried 3-0.

Approved this 23rd day of August 2021.

APPROVED BY  as
JOHN HARSHBARGER COUNCIL PRESIDENT

APPROVED BY  as
LAURA A DILLON COUNCIL MEMBER

APPROVED BY  as
ROGER NEWSOME, JR. COUNCIL MEMBER

ATTEST BY  as
LAURY L POWELL CLERK-TREASURER