

**ANDREWS TOWN COUNCIL MINUTES
OF PUBLIC MEETING HELD JULY 9, 2018**

A public meeting of the Town Council of the Town of Andrews, Indiana convened on July 9, 2018 at 6:00 p.m. in the Andrews Municipal Building in accordance with applicable law and pursuant to appropriate notice.

ROLL CALL:

Council Members William Johnson, John Harshbarger and Bonnie Walker were present. Clerk-Treasurer Laura Dillon declared a quorum was present and the meeting would continue.

PUBLIC HEARING FOR OCRA STORM WATER GRANT PROJECT

Public Hearing opened at 6:10 P.M. at Andrews Town Hall, 66 N. Main Street, Andrews, IN 46702.

Those in Attendance:

Town Council: William "Bill" Johnson (President), John Harshbarger, & Bonnie Walker

Clerk-Treasurer: Laura Dillon

Utilities Superintendent: Colin Bullock

Region 3-A: Shaun Tilghman

Fleis & VendenBrink: Mitch Hansel

Audience Members: David Walker, Dan Stoffel, Heather Cox, Steve Clark, Rick Wright, Bryce Froderman

Shaun Tilghman: Hello, I'm Shaun Tilghman, a Community Development Planner with Region 3-A, and I am a certified grant administrator. Region 3-A is currently assisting the Town of Andrews with the application process of the Community Development Block Grant (CDBG) Program for a stormwater improvement project. On or about July 20, 2018, the Town of Andrews will be applying to the Indiana Office of Community and Rural Affairs (OCRA) for federal funding from Housing and Urban Development (HUD).

The Town will be applying for the maximum amount available through the Stormwater Improvements Program (SIP), which is \$600,000. Of that, approximately \$312,600 will benefit low- and moderate-income persons. The local match portion will be in the form of CEDIT funds.

This is the second public hearing, which must take place ahead of the application due date, Friday, July 20, 2018. The first public hearing was held May 14, 2018, and fulfilled the eligibility requirement for submitting proposals, which were due Friday, May 25, 2018.

I'll now give a brief overview of the project, and then Mitch Hansel, from Fleis & VandenBrink Engineering, will provide additional details in just a moment. Again, the proposed project is a stormwater improvement project, which includes replacement of non-functional pipes and inlets, as well as extensions, throughout the town's public rights-of-way. It is anticipated that no displacement of persons will occur because of this project; however, the Town will provide a displacement plan in the grant application.

At this time, I would like to ask Clerk-Treasurer Laura Dillon whether any written comments have been received since the legal notice was published on June 28, 2018?

Laura Dillon: We just received one.

Tilghman: A letter of support or a comment about the...

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Dillon: A letter.

Tilghman: Okay, thank you. With that, I will now introduce Mitch Hansel, with Fleis & VandenBrink, and I'll let him provide a more thorough description of the project.

Mitch Hansel: The project will be adding a storm sewer along McKeever Street. The storm sewer will run from Loon Creek to Leedy Lane, along the south side of the ditch line. Inlets will be placed on the east side of each of the intersections to collect the stormwater from the ditch line. The pipe sizes will range from 12-inch to 30 inches – by the creek. Any driveways disturbed will be replaced from the storm sewer line to the edge of the pavement with similar drive material; for example, concrete drives will be replaced with concrete, gravel drives will be replaced with gravel, etc. And then, McKeever Street will be patched with asphalt as they put in the new storm lines.

Are there any questions?

Tilghman: Thank you, Mitch. And now, before opening things up for public comment, I would like to present an overview of the grant scoring criteria. This is a competitive grant, with a total of 700 possible points available – we must achieve a minimum of 420 points to be eligible. Points are awarded based on five (5) categories, which include: National Objective, Distress Score, Local Match, Project Design, and Sustainability.

The Project Design category is worth 300 points total. The scoring criteria breakdowns further as follows: 50 points possible for description of the project, 125 points possible for project need, and 125 points possible for financial impact. One of the keys to achieving the best possible score in this category, is providing evidence of need. When I open the floor for public comments, those comments will be recorded in the meeting minutes and then submitted with the application. We would also like to submit letters of support from residents who will benefit from this project. If you would like to submit a letter of support, I ask that you please do so by the end of the week, Friday, July 13, 2018, as applications are due next Friday, July 20, 2018.

The category for Distress Score has a maximum of 175 points available. This score is based on the Town's Distress Score calculated by Indiana University, and as such, there's nothing we can do to impact this score within the application. The following factors contribute to a community distress score: percentage of households with income under poverty level, median household income, percentage of vacant housing units, median home value, unemployment rate, and labor force participation. The Distress Score for the Town of Andrews is 106.76.

The Local Match category is worth a total of 75 points. The way it breaks down is, for each percent of the project cost that is funded through local match you get one point, up to 75 points. Our project would be funded at 20% local match, so we would get 20 points.

The National Objective category has a maximum of 100 points available. The awarding of points in this category correlates to the number of low- and moderate-income persons that will benefit from the project. We will get one point for every one percent of the beneficiaries categorized as low- to moderate-income; and, per the results of the Income Survey we completed in February, the Town of Andrews has an LMI of 63.1%, which equals 63 points.

The last category is Project Sustainability, which offers a maximum of 50 possible points. The score in this category is tied to the monthly user rate charged for the stormwater utility, which

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constitutes documentation of an existing sustainability plan for the ongoing operation and maintenance activities of the stormwater system. There are three categories for points awarded, based on the relative stormwater utility user rate, including: 0 points for a monthly user rate of \$2.99 or less; 25 points for a monthly user rate between \$3 and \$4.99; and 50 points for a monthly user rate of \$5 or more. With the Town charging a monthly stormwater rate of \$3, we will be subsequently awarded 25 points.

Now that we've provided details regarding both project construction and grant scoring, I will open for public comments. Please note that, as this is a public hearing, we do need to document those that speak; so, if you do share your comments, please just remember to state your name each time before speaking. So, does anyone have comments or questions for me, Mitch, or the council?

Rick Wright: How is this going to affect the residents south on Main Street, past McKeever?

Tilghman: That might be more of an engineering question, I believe. Where on the map are you talking about?

Bill Johnson: Basically, Rick, I can probably get into that real quick for you. When that water comes down McKeever Street now, it gets to my house there at the corner of Main and McKeever. It's split, so maybe 30% of it goes north on Main Street, and then about 70% of it goes south down Main Street to where it hits Loon Creek. That area gets inundated with water, and so what this will do, is simply take the water that's going down South Main Street to Loon Creek, and move it in a more expedient fashion down to Loon Creek where it meets McKeever Street.

Wright: So, you believe all of that will be resolved and there won't be any more issues?

Johnson: We hope it resolves the issue, and in addition to that, we're hoping to look at our sewer lines down there while it's torn up, to see what maybe needs patching. It would be beneficial to be able to do that while we have the road open as well, and that would be with our own funding, but we're kind of hoping to be able to kill two birds with one stone. That would eliminate some of the infiltration/inflow we're having on that particular line on McKeever Street, therefore reducing some of the workload that our new wastewater plant will have to do.

Tilghman: Colin, do you have anything else to add to that, as I guess you'd probably be one to ask too?

Colin Bullock: That pretty much sums it up.

Johnson: So, we think it has several advantages. Not only that, but it's a safety hazard when that road floods, because it gets deep in there. Outside of 105, that's probably the most highly-traveled street we have in town.

Wright: Good.

Johnson: Did I answer you, does that make sense?

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Wright: Well, I hope it works.

Johnson: We do too, we do too. And the third part of it is long range, because eventually the U.S. government is going to make towns the size of Andrews segregate their wastewater and stormwater. We're doing it now while the State has the money available to us – the \$600,000 – we're not sure how long that availability will continue. So, we decided to move now while those funds were available.

Wright: Since Main Street in that area is a state road (105), what's the State helping you with?

Johnson: This is just one particular aspect of our entire stormwater program we're looking at. Some of the stormwater program concerns State Road 105, and one of the main problems we have, which you're aware of being a resident here, is we have damages both at the railroad tracks and at the Terrill Street interchange.

We found out there's an old piping system that runs from the dairy store across to Laury Powell's house, and then connects to a huge pipe that runs along the railroad track, but that piping is all busted up. So, we went to the Indiana Department of Transportation and said listen, if you're going to come in here, which they're scheduled to do over the next 18 months, and resurface and do work on 105, then while you've got the road torn up why don't you install a new drainage pipe down there so you don't have water laying on your new highway, which would over time tear it up. And as part of that project, the Town would be willing to pay for a pipe to run from Terrill Street down to where it would connect by Laury Powell's house. So, we would drain that area, as well as the railroad track drainage there – that's another project as part of this.

And then Rick, there are probably three or four other areas in town that we're looking at, after we get this one done. We thought this one became a priority when we decided to repave that whole section. In fact, as you know, we got money to repave it and put all new sidewalks in there, but we returned that money because we didn't want to repave it and then tear it up the following year to put a new stormwater system in.

Bullock: The stormwater that's in there now, we televised it, and it's all crumbling and falling apart – I'd be scared to try to pave all this and leave that there, because you know what's going to happen in just a short time...

Wright: Okay, well I think it's great that you're progressing in this fashion.

Tilghman: Any other comments, questions, concerns? Okay, then with that we can close the public hearing. Thank you.

Public Hearing closed at 6:22 P.M.

Minutes submitted by:

Shaun Tilghman, Community Development Planner
Region 3-A Development & RPC

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APPROVAL OF COUNCIL MINUTES

Bonnie Walker made a motion to approve the council minutes with an addition of an approval made to waive the garage sale fee during the week of the summer festival for the meeting of June 25, 2018, seconded by John Harshbarger. Motion passes unanimously.

OLD BUSINESS

Dan Stoffel representing H & H Disposal was present to discuss extending the disposal contract from January 1, 2019 through April 30, 2019. The contract was due to renew on December 31, 2018. The intent of extending the contract would make the transition at the end of April instead of January 1. A new contractor would have to switch out trash cans for all residents possibly during winter weather if the contract stayed at December 31. Bonnie Walker made a motion to accept the contract extension with H & H Disposal through April 30, 2019, seconded by John Harshbarger. Motion passed unanimously.

President Johnson has made contact with a representative from Indiana Fiber Network, the contractor that put in the fiber optic line for Parkview Hospital along McKeever Street. Bill and Colin will be meeting with Bruce Speck in the near future to discuss repairs on McKeever Street.

NEW BUSINESS

Clerk-Treasurer Dillon has completed a State Revolving Loan Request #28 for State Revolving Loan Funds of payment to Thieneman for \$169,984.45 and OCRA funds of \$19,990.17 for the new wastewater treatment plant. John Harshbarger made a motion to approve the payment of \$169,984.45 for SRF and \$19,990.17 for OCRA, seconded by Bonnie Walker. Motion passed unanimously.

Resolution 2018-3 Authorizing Application Submission and Local Match Commitment, the purpose of the resolution is to commit the Town of Andrews match of 11% for the \$600,000.00 OCRA Storm Water Grant. The approved document will be submitted with the grant application. John Harshbarger made a motion to adopt Resolution 2018-3 Authorizing Application Submission and Local Match Commitment, seconded by Bonnie Walker. Motion passed unanimously.

DEPARTMENT REPORTS

Utility Superintendent Colin Bullock reported he is still working on the bucket truck. He and his staff will finish concrete sidewalks at the park in the next week. Work is continuing on the new wastewater plant. Bullock gave council a quote for a new locator. John Harshbarger made a motion to approve the purchase of the locator for \$4,503.00, seconded by Bonnie Walker. Motion passed unanimously.


Clerk-Treasurer Laura Dillon discussed with council to purchase the utility bill pay program for residents who want an automatic payment. The program is \$2,500.00. Dillon will put something on water bills suggesting comments from residents.


Bonnie Walker made a motion to approve the claims presented, seconded by John Harshbarger. Motion passed unanimously.

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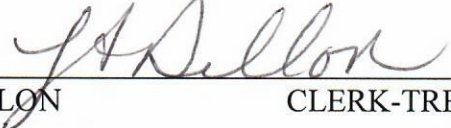
Bonnie Walker made a motion to adjourn the meeting, seconded by John Harshbarger. Motion passed unanimously.

Approved this 23rd day of July, 2018.

APPROVED BY  as
WILLIAM K JOHNSON COUNCIL PRESIDENT

APPROVED BY  as
BONNIE WALKER COUNCIL MEMBER

APPROVED BY _____ as
JOHN HARSHBARGER COUNCIL MEMBER

ATTEST BY  as
LAURA A DILLON CLERK-TREASURER