

**ANDREWS TOWN COUNCIL MINUTES  
OF PUBLIC MEETING HELD JANUARY 23, 2017**

A public meeting of the Town Council of the Town of Andrews, Indiana convened on January 23, 2017 at 6:00 p.m. in the Andrews Municipal Building in accordance with applicable law and pursuant to appropriate notice.

**ROLL CALL:**

Council Members William Johnson, John Harshbarger and Bonnie Walker were present. Clerk-Treasurer Laura Dillon declared a quorum was present and the meeting would continue.

**APPROVAL OF COUNCIL MINUTES**

Bonnie Walker made a motion to approve the council minutes for the meeting of January 9<sup>th</sup>, 2017, seconded by John Harshbarger. Motion passes unanimously.

**OLD BUSINESS**

The schedule was discussed for the Procurement of a Grant Administrator with council. There will be four (4) special council meetings in order to select an administrator before the wastewater treatment plant construction is advertised for bidding. The schedule is as follows; January 30, 2017, submit proposal; February 1, 2017 review and evaluate proposals then select a short list of firms; February 3, 2017 interview list of firms; February 7, 2017 issue notice of award/sign contract.

Council members will be attending the OCRA award ceremony on Thursday, January 26, 2017 in Indianapolis.

John Harshbarger asked Colin Bullock if we had the response from IDEM on the SEP and reminded him that the leak detection repairs should begin in February of 2017. It was also mentioned that a cost analyzation form would need to be kept during the repair work of the man hours and equipment used.

William Johnson announced the town received \$43,493.53 for the first installment of the IDOT Community Crossing Grant for 2016 and stated we would be submitting the 2017 amount to the state in the coming months.

**NEW BUSINESS**

Resolution 2017-2 Resolution to amend Resolution 2016-2 (President Signature) was read. Motion by Harshbarger to approve Resolution 2017-2, seconded by Walker. Motion passed unanimously.

Resolution 2017-3 Adjustment to Balance the 2106 Budget was read. Motion by Harshbarger to approve Resolution 2017-3, seconded by Walker. Motion passed unanimously.

**DEPARTMENT REPORTS**

Marshall Austin Bullock reported he has received a 100% paid grant through Homeland Security for Swift Water Rescue Training. He will receive approximately \$3,000.00 of technical rescue team equipment. The training is for one week in May 2017.

There was no representative from the fire department.

Utility Superintendent Bullock presented council with cost estimates for a gas detector alarm for the wastewater treatment plant in the amount of \$1,993.00 and \$500.00 for installation fees. He also had an estimate for a pump to remove phosphors from the treatment plant of \$3,915.00. Motion by Bonnie Walker to approve the purchase of both pieces of equipment, seconded by Harshbarger. Motion passed unanimously.

Dillon asked council about securing the council minutes and copies of ordinances and resolutions in case of a fire or disaster. A few options were discussed such as building a secured room in the basement to scanning the

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documents to the cloud. She also informed council that the water rate ordinance would have to be rewritten to include an addition that IDEM requested. A water cross-connection ordinance would be an additional part of the ordinance. Dillon let deputy clerk-treasure, Laury Powell explain other additions including an increase of the water deposit, a drip policy for residents that run water in the winter so their pipes do not freeze. The other addition would be a summer sprinkler rate to the sewer amount so residents could use water in the summer. William Johnson thought the proper solution to the winter problem would be to inform resident they could come before council and ask for an adjustment. The next issue was a policy for residents that go away for the winter. Laury Powell will research other towns to come up with other suggestions for council.

Bonnie Walker made a motion to approve the claims as presented, seconded by John Harshbarger. Motion passed unanimously.

Bonnie Walker made a motion to adjourn the meeting, seconded by John Harshbarger.

APPROVED BY \_\_\_\_\_ as  
WILLIAM K JOHNSON            COUNCIL PRESIDENT

APPROVED BY \_\_\_\_\_ as  
BONNIE WALKER                COUNCIL MEMBER

APPROVED BY \_\_\_\_\_ as  
JOHN HARSHBARGER            COUNCIL MEMBER

ATTEST BY \_\_\_\_\_ as  
LAURA A DILLON                CLERK-TREASURER